
Regular Board Meeting Minutes

September 9, 2025 - 5:00 PM - Airport Conference Room

In attendance were board members, participants and guests as listed on the attached attendance sheet.

1. **Call to Order:** Chairman Locke called meeting to order at 4:55 PM; a quorum was confirmed as per the attached sign-in sheet.
2. **Invocation:** Ross Statham
3. **Review of Agenda:** Approved by unanimous vote
4. **Review of Finance Committee Minutes:** Statham moved, and Corbin seconded, that we approve the Finance Committee meeting minutes and recommendations as presented. Carried.
5. **Consent Agenda** items were, as previously determined by procedure, approved as submitted:
 - a. Last month's regular meeting minutes
 - b. Treasurer's report – See attached report
 - c. Grant Activity Report – See attached report
6. **Audience wishing to speak:** None.
7. **AVCON Report (enclosed):** Lee Lewis led the discussion around the enclosed AVCON report.
 - a. **Gum Creek Farms low bid.** Brooks moved, and Exum seconded that we accept the bid of Gum Creek Farms for Task Order 03, Future Hangar Site Improvements, as they were the lowest bidder. Motion carried.
 - b. **Gulf Coast Utility Contractors LLC low bid.** Statham moved, and Corbin seconded that we accept the bid of Gulf Coast Utility Contractors LLC for Task Order 06, Airfield Perimeter Fencing Improvements, as they were the low bidder. Motion carried.
 - c. Other items were discussed as per the enclosed report without action by the Board.
8. **Airport Manager Report (enclosed):** Routine discussions without action by the Board.
9. **Old Business:**
 - a. **Draft Fiscal Year 2026 Budget:** Statham moved and Brooks seconded that we accept the draft Fiscal Year 2026 Budget as submitted by the Treasurer. Motion carried.
 - b. **Fiscal Year 2026 Calendar:** Shores moved, and Corbin seconded that we accept the Fiscal Year 2026 Calendar using the same "Second Tuesday of each month at 5 pm" date and time for regular board meetings and "Fourth Tuesday of each month at 5 pm" date and time for executive committee meetings. Motion carried.
 - c. **Fuel Profit Report:** Treasurer Leuenberger discussed the enclosed fuel profit report; no action needed by the Board.
10. **New Business:**
 - a. **FDOT Fuel Policy:** Airport Manager Mark Wilson reported that the Florida Department of Transportation has inquired as to whether we have an energy policy; we do not.

Adjourn: There being no other business, the meeting was adjourned at 5:21 PM.

These minutes were compiled by Ross Statham, Secretary, and when subsequently approved by the Board of Directors (during the next meeting of the Board) and when signed by the Secretary, shall constitute a true record to be included with the official legal records.



Ross E. Statham, Secretary